SAM DAVEY PTA GENERAL MEMBERSHIP MEETING AGENDA

MINUTES ADDED BY BREANNA STANLEY

Tuesday, November 14, 2023, 6:30 PM
Sam Davey Library and Zoom
All members are encouraged to join the meeting early to check sound, camera, and connection.

6:30 **Call or order**, introductions, technology instruction, quorum, and standing rules
Consent Agenda (minutes and documents attached)

- Minutes from October
- School & PTA Officer Reports
- Events/Committee Reports & Needs
- New Business

Membership report (27 total with 11 present in-person, 0 present virtually)

VOTE: Review and **motion to approve September minutes**, presented by (Secretary) President.

6:35 **Principal Report** Joe Eisenhuth

- New tables needed, do not need to be replaced all at once.

6:45 **Partnership Coordinator** Shelly Reynolds

- Polka Dancing Classes
  - Vote: yes to financial support

6:55 **Teacher Representative** Shelby Mahder

7:05 **Treasurer report**

- Funds received/paid – member verification of bank statement SIGNATURES FINANCIAL REVIEW completed.

7:20 **President report**

CELEBRATIONS!

- Conference meal (HyVee 262.50) THANKS Breana Stanley, Natasha Bryn, Angie Blazel (others?)
  - Breana will get her reimbursement to Mai as soon as possible.
- Club's Choice Fundraiser over $5,000 profit

    - **DELIVERY TUES., NOV. 28 (confirm time)**
    - Will send out a sign up link for folks to volunteer the pick up process
- Trunk-or-Treat (Emma Gullickson)
    - Went extremely well, better than expected.
    - Had to get candy refills.

UPDATES:

- My Local Deals $20 coupon books – PTA keeps $14 of each sale
  (did any flyers get dropped off?)
- School beautification
- Cans full again!
- Talent Show DATES RESERVED (preview nights at Sam Davey TBD)
  2/21- 5:30 to 7:30pm- practice
  2/22- 5:30 to 7:30pm-practice
  2/23- 5pm to 8:30pm- Talent Show
- School weather closing UPDATES
    - approximately 7 elementary days before virtual learning FYI only 2 days for MS/HS

NEEDS:

· Vice President VACANCY
· Membership **PROMOTION**
· Givebacks & Boxtops (School ID: 169496 (Alyssa Hedenstrom flyer promo?)
fundraising **COORDINATOR** (Savers, other?)
· **CLUB'S CHOICE DELIVERY COORDINATOR & VOLUNTEERS**
· **FUNDRAISING CELEBRATION / FAMILY EVENT**
· **TALENT SHOW COORDINATOR** planning & volunteers
· **REFLECTIONS COORDINATOR** promotion, create event, etc.
· **Nominations** for President, VP, Treasurer for next school year

7:35 **New Business**

- PTA Training Saturday RSVP https://forms.office.com/r/4aiQAcGi54

- FAMILY EVENT (Cassandra B & Leslie N)
  Date Options: December 1st 5:30-7pm or December 15th 5:30-7pm (preferred)
  Theme options: 1. Family Pizza and Bingo night: RSVP encouraged, All welcome Toppers regular & vegan pizza to be allergy friendly Bingo Prizes: Sam Davey Swag (sunglasses, tshirt) or book vending machine token? Budget needed: $4-$6 per person, funded by PTA or 2. Family Game night: bring your favorite board game to play with friends (popcorn & water provided) budget approval needed:

less than $100 Volunteers needed to plan, promote, set up & clean up. Tables setup in cafeteria Coloring pages and crayons available PTA sign up flyers on tables.
    - VOTE: Approved for financial support
    - Bingo and Pizza night with Toppers
- CERTIFIED STAFF REIMBURSEMENT? FIELD TRIPS? SCHOOL FUND REQUESTS?
    - Mai has forms for everything that is needed on this list if a teacher or staff member is requesting funds from the PTA.
- Dilly Bars for students on 12/15 before winter break
    - VOTE: Approved, Mai will coordinate.

7:40 **Announcements/Calendar**

- DQ Fundraiser Night Nov. 21
- Club's Choice DISTRIBUTION Nov. 28
- No PTA meeting on 12/12 since we are closing out the year and close to winter break.

7:45 **Adjournment**