SAM DAVEY PTA GENERAL MEMBERSHIP MEETING AGENDA

Tuesday, October 8, 2024 | 6:30pm Sam Davey Cafeteria + Microsoft Teams

- **Call or order 6:40**, introductions, technology instruction, quorum, and standing rules
  Consent Agenda (minutes and documents attached)
- **Membership report** (27 total) 15 present ___ present virtually __ non-member guests
- Review and **motion to approve September minutes**, presented by Secretary.
    - Breana will send out via email to review.
- **Treasurer Report (Randi)**
    - Review of budget sheet
    - Deposits for aluminum cans have come in.
    - Audit was done yesterday w/financial review
        - One more paid member will need to sign the audit approving it.
    - Two paid members needed to sign the bank statements.
    - Need more paid members, please encourage folks to sign up to be official members.
- **Principal Report** w/ Ms. Hensley or representative
    - Staff meeting was discussed to get in field trip requests as soon as possible so that the PTA can get their budget situated accordingly.
        - Staff does have request forms, Jean has some in her office as well.
        - Mai has created and printed out the field trip statement about the to-dos for teachers to request funds.
            - Less enforced in previous years, may help the new board and create a standard if we do enforce it more in the future.
    - Changing book tokens going with student birthdays is possible.
- **Updates**
    - **Review & discuss proposed budget and bylaw updates**
        - Budget Updates:
            - PTA Givebacks are no longer going to be utilized - currently has $1000 in budget. We can remove the budget line or move the money.
                - Questions/Thoughts:
                    - Throwing into the general fund for now is a stronger idea since we don’t know what is happening right now.

            - Agreed.
    - $750 for 5th grade recognition
    - Headphones - keeping budget line but buying extras so that if there are students that can't buy them on their own, we can supply those.
        - Lisa: reach out to the kindergarten teachers and make sure they are aware, since they expect it. The school supplies list that there will be earbuds proved but can also be purchased.
        - PTA has provided headphones to kindergarteners for over a decade and has been a long discussion.
        - Cassie: can that be something that can be reimbursed and have the staff purchase themselves rather than the PTA?
        - Lisa will continue to handle the headphones
    - Literacy Night and Safety Patrol will stay the same.
    - School assemblies, staff appreciation, dues, talent show stay the same
    - School beautification was not used last year - should that be eliminated or continued being a line item?
    - Teacher supplementation - do we still have 35 teachers?
        - 36 now $100 per certified staff member.
    - Zoom Meetings - we can use Breana's paid account for use in the future.
        - using Zoom $$ for child watch - snacks/activities
            - Mai can reach out to boy scouts
- Vote: update $750 for recognition, move $1k givebacks to general fund, change zoom meeting line to PTA meeting
    - Motion 1 - Erika C.
    - Motion 2 - Lisa P.
    - Approved
- Bylaws: pages 7-10 printed, discussed annual election being in Feb instead of April
    - Change the announcements (Lisa)
    - Section 4: quorum - 5 - updating to 7
    - Pg 9 - 2 options for loss of president

        - Pg 10E - added to budget change requires notice $100
        - Type and submit to state
        - Motion 1 - Mai V.
        - Motion 2 - Breana S.
        - Approved
    - **Fundraiser update**
- **New Business**
    - **Gift card giveaway**
    - **Referendum discussion with Erika C.**
        - Different then the recent capital one for building renos
        - Operational
- **Open Floor**
    - Staff lunch for conferences
        - Breana will purchase Jimmy Johns
        - Kim creating sign up
        - Needs from volunteers
        - PTA table at conferences
    - Space walk/race
    - Field Trip Request - Tara
        - 5th grade planetarium visit
        - approved
- **Adjournment 7:50pm**